
TONGWYNLAIS COMMUNITY COUNCIL

Minutes of the ordinary Meeting held at the
Tanyard following guidelines of the Local
Government and elections (Wales) Act
2021

Monday 31st January 2022 – 7.30pm



1. Attendance. Cllrs Brian Griffiths (Chair); Ceri Lane; Caryn Hill; Chris Morgan; Michael Griffiths; Linda Morgan; Mike Jones-Pritchard.
2. Apologies. Peeter Tiidt
3. Declaration and registration of Interests. None
4. Police Matters – None
5. Public Session – None
6. Matters arising from Public session – None
7. Councillor Vacancy update

Graham Walters currently back on Community Council – with no further applications received at this stage.

8. Clerk Vacancy Update

Clerks position now filled by Allyson Richards. Work being undertaken to bring correspondence and Finances up to date.

9. Consideration and approval of minutes of the ordinary meeting on 29th November.

9 i) Amendment made to the minutes prior to distribution around a correction to the description of the work required at the Tanyard.

10. Matters arising from the minutes and any remaining business from the meeting

10 i) Lloyds Update – Signature Mandates and Change of correspondence address now with Lloyds Bank and awaiting changes to be made. Once statements are made available, we can understand where we are to budget and reconcile Finance reports to Bank accounts.

11. H&N Cleaning services invoices checked and verified and now sorted.

13. Christmas lights – Anthony has been contacted and a meeting will be held to decide what new lighting is required for this year.

15. Precept – correspondence was missing but new forms were obtained, and a meeting held on 17th January. Agreement reached on a sum to claim for this year and application submitted. Key items requiring additional budget were May 2022 Elections and new Christmas lights, although Mike Jones-Pritchard noted that there is already an allowance in the budget for the Election.

11. Consideration and approval of the minutes of the Special meeting held on Monday 17th January 2022.

4. Precept See note 10(15) above re Precept discussion.

5. Insurance. Previous Insurers Pen/Axa are unable to renew for this year. They and a number of other Insurers have pulled out of the Community Councils market. We were able to obtain an extension on our current Insurance from Gallaghers, and have been able to get Insurance from BHIB, but with the exclusion of Japanese Knotweed claims. This is significantly more than we have previously paid and we are still pursuing other avenues to see if we can get a more reasonable price. Forum Insurance brokers are establishing connections and we await a further quote. We have 14 days to cancel the current agreement.

Mike Jones-Pritchard raised the question of not being covered in the future for Knotweed and Chair confirmed that we have a professional Knotweed contractor now treating the area concerned. We need to wait for the growing season to estimate the growth further.

12. Clerks report on Correspondence

Clerk prepared Finance update to include income and bills – awaiting Bank statements for full reconciliation.

Budget review may be required to understand Income and Expenditure based on increased Insurance premium we will need to pay. Ceri mentioned we need to remove the Income from Youth Club who will shortly no longer be using the Tanyard. Date to be confirmed.

Re-rendering required on the Tanyard. Ceri to make contact with a contractor who may be able to help with this.

Shed lighting to be sorted by Richard (contact of Chair)

Awaiting response from chaser e mail sent to Welsh Ferret Club.

Queens Platinum Jubilee – we will be doing something to celebrate so pursuing the Lottery funding is appropriate. Clerk to investigate.

Tongwynlais Historical Society have requested the use of the Tanyard for a meeting. Chair suggested that as the Society have the interests of the village as their ethos that we waive the usual charge for this meeting. Clerk to respond to request offering free of charge one-off use.

Tanyard PAT testing to be arranged – Chair will speak to Graham Walters.

Other Business

Discussion on what we would like to provide the young people with to celebrate the Jubilee – supplier e mails to be reviewed by Clerk and suggestions to be shared with Council members.

Council of Churches have approached with suggestion to have joint celebrations for Village, such as a children's tea party. Agreed we should do something and would it be possible to do something like this for the Jubilee. Need to look at funding – Caterer would be preferable. Clerk to forward funding application to Linda and Brian. We could also ask some of the local Businesses and Churches for financial support and Council can also make a contribution. Discuss fully at next meeting.

Discussion on Website – what we would like on there to bring it up to date. Should be used to advertise Election. Facebook is a good vehicle for getting a message over and there are a number of local Facebook pages that have good visibility that we can use.

Prize for Christmas lights competition was Dinner for 4 at the Lewis Arms. Winners are Sheree and Richard Wilson. Linda will inform them of the outcome and check with Lewis Arms that they are happy to make equal contribution.

Allotments – Ceri asked if we should put up the price of the Allotments currently stands at £2.50 per year. Income currently recycled into buying compost and pesticide. Agreed to discuss at next meeting when Peeter Tiidt is present.

13. Financial Matters

Cheques prepared and signed.

14. Planning Matters

None

15. Councillors' reports

None

16. Future Meetings

Date of next meeting Monday 28th February 2022.